



AMERICAN FORK FIRE & RESUCE
96 NORTH CENTER STREET
AMERICAN FORK, UT 84003
PH: 801-763-3045



OCCUPANCY TYPE I - INSTITUTION

	INSPECTION STEP	CODE COMPLIANCE		COMMENTS/LOCATION
		Yes	No	
HOUSEKEEPING				
	VERIFY:			
315.2	1. Storage of combustible materials is orderly.			
315.2	2. Storage is separated from heaters or heating devices by distance or shielding.			
315.2.1	3. Storage is at least 18" below sprinkler head deflectors or 2 ft. below ceiling in non-sprinklered areas.			
315.2.2	4. Exits and exit enclosures are kept free from combustible materials.			
315.2.3	5. Boiler, mechanical, and electrical equipment rooms are kept free from and combustible materials.			
315.2.4	6. Any attic, under-floor, and concealed spaces used for storage of combustible materials is protected on the storage side as required.			
315.3	7. Outside storage of combustible materials is not located within 10 ft. of property line unless exception allows.			
304.3.2	8. Combustible waste containers larger than 40 gallons have lids and are constructed of metal or approved combustible material.			
304.3.3	9. Dumpsters and containers more than 40.5 cubic ft. stored outside and not within 5 ft. of combustible walls, openings or under eave lines.			
304.3.1	10. Oily rags or other materials subject to spontaneous ignition are stored in a listed disposal container and removed daily as required.			
314.4	11. Any liquid or gas fueled vehicles, boats or motorcraft present are properly maintained.			
904.11.6.3	12. Hoods, grease removal devices, fans, and ducts are clean and records available.			

603.4	13. Any portable unvented fuel- fired heating equipment being used are not present.			
MISCELLANEOUS		Yes	No	Comments / Location
	VERIFY:			
505.1	1. Approved address numbers are plainly legible and visible from the street fronting the property.			
506.1	2. Key box is properly installed, if required.			
503.4	3. Fire apparatus roads are unobstructed.			
503.2.1	4. Fire apparatus roads are not less than 20 ft, with a minimum height unobstructed of 13 ft. 6 in.			
404.2	5. An approved fire safety and evacuation plan has been prepared and is maintained.			
405.2	6. Emergency evacuation drills have been conducted quarterly by all employees and records have been maintained.			
FIRE PROTECTION SYSTEM		Yes	No	Comments / Location
	VERIFY:			
Tbl 906.3(1) 906.1	1. One 2A fire extinguisher installed in low hazard office areas per 6000 sq. ft.			
Tbl 906.3(1) 906.1	2. One 2A fire extinguisher is installed in moderate hazard areas per 3000 sq. ft.			
Tbl 906.3(1) 906.5	3. The maximum travel distance to an extinguisher is 75 feet.			
906.6	4. Extinguishers are located in conspicuous locations where they will be readily accessible and immediately available for use.			
906.7	5. Extinguishers are not obstructed or obscured from view.			
906.9	6. Handheld extinguishers are not housed in cabinets or installed on hangers or brackets.			
Tbl. 906.1	7. Fire extinguishers are installed so that its top is no more than 5 ft. above the floor if less than 40 lbs. and if over 40 lbs no more than 3.5 ft. above the floor.			
906.2	8. Additional required extinguishers are in place.			
	9. All fire extinguishers have current service tag indicating service was conducted.			

904.11.5	10. Cooking equipment involving vegetable or animal oils and fats is protected by a Class K rated portable fire extinguisher provided within 30 ft. of commercial cooking equipment.			
609.2	11. A TYPE I hood is installed at or above all commercial food cooking appliances and domestic cooking appliances used for commercial purposes and producing grease vapors.			
904.2.1	12. A TYPE I commercial kitchen exhaust hood and duct system has an approved automatic fire extinguishing system.			
903.2.5	13. An automatic sprinkler system is provided throughout the building(s).			
904.11.6.4	14. Automatic fire extinguishing system protecting cooking appliances has been serviced every 6 months and proof has been supplied.			
904.11.2	15. Activation of the cooking fire suppression system automatically shuts down the fuel or electrical supply to the cooking equipment.			
904.11.6.5	16. Fusible links and automatic sprinkler heads over commercial cooking appliances have been replaced annually unless glass-bulb type.			
904.11.1	17. A manual activation device is located near the means of egress from the cooking area, and is accessible.			
903.4	18. All valves on the sprinkler are electronically supervised if system has more than 20 heads.			
901.6 NFPA 13, 6.2.6.2.2	19. All sprinkler heads or cover plates are clear of paint unless part of factory installed paint when head was produced.			
901.6	20. All fire detection, alarm, and extinguishing systems are being maintained in an operative condition.			
901.6.2	21. Records are available for all system inspections, tests and maintenance for last 3 years and available if requested.			
508.5.5	22. A 3 ft. clearance has been maintained around all fire hydrants unless otherwise approved.			
907.20.5	23. Fire alarm systems have been maintained in an operative condition.			

ELECTRICAL SYSTEM		Yes	No	Comments / Location
	VERIFY:			
605.4.1	1. Re-locatable power taps are of the polarized or grounded type and are equipped with overcurrent protection and listed.			
605.4.2	2. Re-locatable power taps are directly connected to a permanently installed receptacle.			
605.4.3	3. Re-locatable power taps do not extend through walls, ceilings, floors, under doors or floor coverings or are subject to damage.			
605.5	4. Extension cords do not serve as a substitute for permanent wiring.			
605.5	5. Extension and flexible cords are not affixed to the structure, extended through walls, ceilings or floors.			
605.5.1	6. Extension cords are plugged directly into an approved receptacle, power tap, or multi-plug adapter			
605.5.1	7. Any extension cord only serves one portable appliance unless an approved multiplug extension cord is used.			
605.5.3	8. Extension cords do not contain splices or damage.			
605.5.4	9. Extension cords are grounded if serving grounded portable appliances.			
605.5.2	10. Extension cord ampacity is greater than the rated ampacity of the portable appliance served by the cord.			
605.3	11. Proper working spaces are being maintained in and around service equipment.			
605.6	12. All electrical boxes and wiring is properly covered.			
605.8	13. Electrical motors are maintained free from excessive accumulations of oil, dirt, waste and debris.			
605.9	14. Temporary wiring is only being used for less than 90 days unless for construction, remodeling, repair or demolition of building.			
605.9.1	15. Temporary wiring is properly attached.			
605.4	16. No multiplug adapters, such as cube adapters, unfused plug strips, or any other device prohibited by the Electrical Code are present.			
605.3.1	17. Doors into electrical control panel rooms are properly marked with a sign.			

604.2.17	18. Power-operated sliding doors or power-operated locks for swinging doors are properly installed.			
EXITS		Yes	No	Comments / Location
	VERIFY:			
Tbl. 1019.1 Tbl. 1019.2 Tbl. 1015.1	1. The minimum required exits are present for the occupant load.			
1008.1.2	2. Doors swing in the direction of egress travel if Occupant Load >50.			
1008.1.8	3. Egress doors are readily openable from the egress side without the use of a key or special knowledge or effort.			
1011.3	4. Exit signs are internally or externally illuminated or of approved self-luminous type.			
1011.5.3	5. Exit signs are visible under emergency illumination conditions.			
1011.1	6. Exits and exit access doors are marked by an approved exit sign visible from any direction of egress travel where required.			
1011.1	7. Required exit signs are no further than 100 feet from any point in the corridor.			
1011.5.3 1027.5	8. Exit signs are properly illuminated for duration of not less than 90 minutes by testing on proper back-up supply.			
1003.6	9. Means of egress do not have any obstructions in the required width areas.			
1003.6	10. Means of egress are not reduced in width along the path of egress travel			
1008.1.1 1027.7	11. Exit doorways are not less than 32" in width or 28" in existing buildings.			
1008.1.1	12. All door openings to sleeping rooms are at least 28" wide.			
1021.2	13. Exit passageways are of sufficient width for occupant load.			
1008.1.2	14. Installed panic hardware is rated to unlatch with a maximum of 15 lbs force applied to the bar and can be set in motion with 30 lbs of force.			
1015.2.1	15. Two exits, if required for room or space, are properly spaced apart.			
1008.1.8.4	16. Manually operated flush bolts or surface bolts are not installed on exit doors			

1006.3	17. Exit access corridors, passageways, exit stairways, rooms, exit discharge areas, with 2 or more required exits are illuminated in case of a power failure.			
1008.1.3.4	18. Access controlled entrance egress doors properly identified, installed correctly and have a manual unlocking device.			
1001.2	19. The building has not been altered to reduce the required number of exits.			
Tbl. 1017.1	20. Occupancies of I-1 and I-3 have a 1 hour rated corridor.			
HAZARDOUS MATERIALS		Yes	No	Comments / Location
	VERIFY:			
105.6.16	1. Class I liquids in excess of 5 gallons inside or 10 gallons outside are properly permitted.			
2703.9.8	2. Storage of incompatible materials is separated properly if in containers over 5 lbs. or .5 gallon.			
3404.3.3.5.3	3. Shelf storage of flammable and combustible liquids is orderly.			
3404.3.5.1	4. Class I flammable liquids are not located in the basement.			
3404.3.4.4	5. Flammable and combustible liquids used for maintenance or operation of equipment exceeding 10 gallons is stored in a liquid storage cabinet.			
3503.1.1	6. Cylinders more than 250 cubic feet present and only for maintenance or operation of equipment.			
3704.1.1.1	7. Toxic or highly toxic compressed gases are not present unless allowed and stored properly.			
2703.7.1	8. "No Smoking" signs are posted as necessary.			
3006.2	9. Medical gases are stored properly.			
3503.1.4	10. Static-producing equipment located in flammable gas storage areas is grounded.			
3503.1.3	11. Compressed gas systems are equipped with approved emergency shutoff valves.			
2703.5.1	12. Room or cabinets containing compressed gases are properly identified with signage.			
ADDITIONAL FIRE PROTECTION		Yes	No	Comments / Location
	VERIFY:			
703.2	1. Fire doors and smoke barrier doors are not blocked or otherwise made inoperable.			

703.2	2. Fire door assemblies have not been modified.			
703.2.3	3. Swinging fire doors close from the full open position and latch automatically.			
703.4	4. Horizontal and vertical sliding and rolling fire doors have been inspected and tested annually and written proof is available.			
703.2.2	5. Magnetic hold-open devices are being maintained or are kept closed.			
806.1.1	6. Natural cut trees are not present without an automatic sprinkler system.			
807.1	7. Curtains, draperies, hangings and other decorative materials suspended from walls or ceilings are flame resistant or in limited use as required.			
703.1 1027.17.1 Tbl. 1017.1	8. Fire-resistance-rated assemblies in Groups I-1 and I-3 are protected by self-closing or automatic-closing doors of approved construction meeting the fire protection requirements of the assembly.			
808.1	9. Wastebaskets and other waste containers are of proper type in Group I-3.			